



## Undergraduate Research Award Form B: Supervisor Recommendation

Application package must be received no later than 4pm on **January 31, 2024**

### STUDENT INFORMATION

Student Name:

Project Title:

#### Supervisor Recommendation Instructions:

**Step 1:** Your student will send you Form A and Form B with any attachments.

**Step 2:** Complete Form B using Adobe. Digitally sign Form B.

**Step 3:** Submit the complete application package (Forms A & B, and any attachments) to your department's generic email ([biology.okanagan@ubc.ca](mailto:biology.okanagan@ubc.ca), [chemistry.okanagan@ubc.ca](mailto:chemistry.okanagan@ubc.ca), [cmpps.okanagan@ubc.ca](mailto:cmpps.okanagan@ubc.ca) or [eegs.okanaga@ubc.ca](mailto:eegs.okanaga@ubc.ca)).

**Step 4:** Each department is responsible for obtaining the Department Head's signature and forwarding the entire application package to [fosawards.ubco@ubc.ca](mailto:fosawards.ubco@ubc.ca) by **4 pm, January 31, 2024**.

**Note:** A faculty member may support a maximum of two URA/IURA applications as the primary supervisor.

**Questions:** email [fosawards.ubco@ubc.ca](mailto:fosawards.ubco@ubc.ca).

### PART I - SUPPORT STATEMENT

This form serves two purposes:

1. To indicate that you approve of the proposal and the research; and
2. To verify that you will provide an appropriate level of supervision to the student over the course of the project.

**To ensure the supervisor's recommendation remains confidential, the faculty member should complete this form and submit the application package (Forms A & B) directly to the Department's generic email. Do not return the application package to the student.**

1. Comment on the significance of the proposed research.

2. Comment on the strength of the applicant and their role in the research project.

3. Can the proposed project be completed during the summer? Identify potential project delays. If there are delays, what is your alternate plan? If this project requires BREB approval, are you able to obtain approval by May 15, 2024? (Note: If BREB approval is required, you must forward the certificate to fosawards.ubco@ubc.ca by May 15, 2024. **If you do not provide proof of BREB approval by May 15, and an alternate research proposal is not provided, student funding will cease**).

4. Describe how you will supervise and mentor the student. (How does this research project relate to your research program? How does this project relate to projects previously undertaken by other students working in your research group? What is your role in your student's project? Who will provide day-to-day supervision to the student? How frequently will you meet with the student?)

**PART II - SIGNATURES**

**FACULTY SUPERVISOR**

**I certify that I have read the Student Application (Form A) and that all information in Forms A & B is accurate to the best of my knowledge.**

Name and title of faculty supervisor:

Department:

Email address:

I confirm that the student wrote the research proposal and abstract.

I am available during the summer months to mentor the student (if there are changes to circumstances, please email fosawards.ubco@ubc.ca).

I understand I can sign a maximum of two (2) URA/IURA applications per year.

Faculty Supervisor Signature:

Date:

**DEPARTMENT HEAD**

Name

Signature

Date