## Web Update/Change Request

## Please submit requests to [ikbcomm.ubco@ubc.ca](mailto:ikbcomm.ubco@ubc.ca) at least one week prior to desired “go live” date for small changes, and at least 4 weeks for larger changes. Web updates are made once per week, every Thursday.

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| Requestor Information |
| |  |  |  |  | | --- | --- | --- | --- | | Name: | Jasmine Haley | Department: | Awards | |
|  |
| Request |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Services requested: | | | | | | | Update existing content |  | New page |  | Update faculty/grad student profile |  | | Create new content |  | Delete page |  | Other |  |  |  |  | | --- | --- | | URL (link) of page to be updated *(if applicable):* | https://science.ok.ubc.ca/awards/undergrad/ura/ | |
| |  |  | | --- | --- | | Desired Go Live date*:* | Sept. 21 2022 | |
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| **Please replace the “Final Report Form” with the attached updated URA final report form.** |
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**Important note:** Attach any existing assets, such as pdfs, photos, videos or other files.