



Office of the Dean
Associate Dean: ASC 413
bsasdeansoffice.ubco@ubc.ca

REQUEST FOR AEGROTAT STANDING

Aegrotat (AEG) allows a student credit for a course even though the course requirements have not been completed due to medical, emotional or other difficulties. This standing is awarded only if the course instructor and the dean agree that the student has demonstrated the capacity to deal with the course material satisfactorily. When AEG standing is awarded, *a letter grade is assigned*. This will be converted to the minimum percentage for that category for the calculation of averages. (UBCO online calendar reference: <http://okanagan.students.ubc.ca/calendar/index.cfm?tree=3,41,90,1015>)

PART A: To be completed by Student

Date of Submission:

Student Name: Student Number:

Student Email: Session: (ie. W2020)

Course & Section Number: Term: (ie. 1)

Professor:

Reason for Request: (Attach medical certificate or other supporting documentation.)

Student's signature: _____ Date

PART B: To be completed by the Professor

Aegrotat Recommended Suggested Final Letter Grade

Aegrotat **NOT** Recommended

Reason:

Professor's signature: _____ Date

PART C: To be completed by Dean or Designate of Faculty in which student is enrolled

Aegrotat approved

Final Letter Grade

Aegrotat denied

Reason:

Signature of Dean or Designate

Date

Personal Information ("Information") provided on this form is collected pursuant to section 26 of the *Freedom of Information & Protection of Privacy Act (the "Act")*, R.S.B.C. 1996, c.165 for the purpose of processing your request for aegrotat standing. The Information will be used and shared within UBC in accordance with the Act. Any questions regarding the collection of the Information may be directed to the appropriate faculty as listed on the front page.

Student - email copy

Professor - email copy

Dean's Office - file copy