



## REQUEST TO COMPLETE A POST GRADUATE HONOURS OR 2<sup>ND</sup> MAJOR

Directions to Students:

- Complete all of Part A below
- Submit it to the respective Department for Dept Head approval
- Then, submit to the Associate Dean's office in ASC 413 for processing

### Part A: to be completed by the student

Date:  Student Number:

Student Name:

Student Email:  Faculty:

Current Degree Held:  Date of Graduation:

1<sup>st</sup> Major:  Minor:

Additional Major/Honours:

Department Head Signature

Associate Dean Signature

### Requirements of an Annotation of a Second or Subsequent Major or Honours Designation on a Baccalaureate Degree Previously Conferred

Students who have previously been granted a UBC Okanagan B.A. or B.Sc. may subsequently return and complete the requirements for an additional major or honours designation relevant to and within the same baccalaureate degree. The student will be issued an updated parchment of the baccalaureate degree when the honours program requirements have been fully met. The updated degree parchment will include an annotation specific to the honours designation. The student will be required to surrender the degree parchment previously conferred upon the issuance of the updated parchment for the baccalaureate degree. The official transcript of the student will be updated to indicate that the requirements of a second major have been met.

Returning students must receive the approval of the relevant department head before the student may enter either the second major or the honours program. The unit head will ensure that the student's prior work is sufficiently current to progress within the proposed program of study.

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA). Questions about the collection and use of this information may be directed to [fos.students.ubco@ubc.ca](mailto:fos.students.ubco@ubc.ca)